



Alerts – In-System

To view alerts within RL6, you will login to PEER and click on the “Alerts” icon on the right side.

System views are already set to show the following:

- **All Alerts** – this view will show you all alerts that have been delivered to you.
- **New Alerts** – this view will show all those alerts from within your All Alerts view that are in a “New” status. This means that they have not been viewed or acknowledged.
- **In Progress Alerts** – this view will show you all those alerts from within your All Alerts view that have been viewed, but not acknowledged.
- **Acknowledged Alerts** – this view will show you all those alerts from within your All Alerts view that have been “acknowledged.”

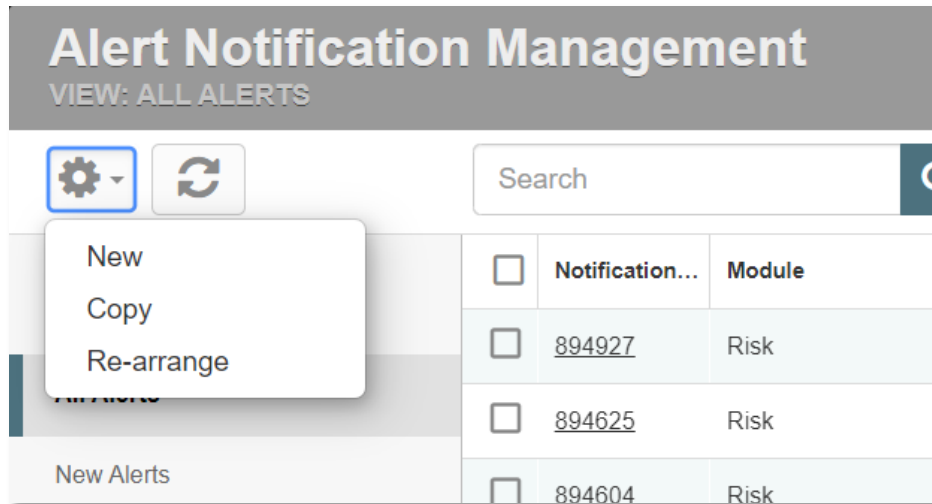
<input type="checkbox"/>	Notification...	Module	Notification Date	State
<input type="checkbox"/>	894927	Risk	04-25-2024 12:10:46	In-Progress
<input type="checkbox"/>	894625	Risk	04-23-2024 17:08:01	In-Progress
<input type="checkbox"/>	894604	Risk	04-23-2024 16:09:42	New
<input type="checkbox"/>	894577	Risk	04-23-2024 14:08:13	New
<input type="checkbox"/>	894559	Risk	04-23-2024 10:09:27	New
<input type="checkbox"/>	894557	Risk	04-23-2024 08:09:31	New



Creating your own custom alert views

To create your own custom view, click the arrow next to the spoke icon.

In this example, we will set up a view to see all “no activity” alerts.



Click “New” to create a new view. The pop-up box below will appear.

Select “Risk” for the module and enter in a caption in the “Caption” section.

Next click on the “Filters” tab to bring up the available options.

Select the Alert State (select all) and the Alert Type (select “No Activity”).



Note: you must uncheck "All" before you will be able to check "No Activity."

Settings Filters Columns ?

Filter Details

Alert State (Required) ☒ All
☐ In-Progress
☐ Acknowledged
☐ New

Alert Type (Required) ☐ All
☐ Volume
☐ Activity
☒ No Activity
☐ Watchdog
☐ HL7ADT
☐ Surveillance

Exit Save

Click Save and the new view will appear under the "Personal Views" Section.

Info Center Alerts Tasks Search New File Folders Reports

Alert Notification Management

VIEW: NO ACTIVITY

Settings Refresh Search

<input type="checkbox"/>	Notification...	Module	Notification Date	State
--------------------------	-----------------	--------	-------------------	-------

SYSTEM VIEWS

- All Alerts
- New Alerts
- In Progress Alerts (Viewe...
- Acknowledged Alerts

PERSONAL VIEWS

- No Activity**